



## AYSO—Region 13 Board Meeting

May 4, 2017

### MINUTES

**Call to Order:** John Sweet called the meeting to order at 7:15 p.m. With the Secretary seat currently open, Roger Kiesel graciously agreed to take minutes for the meeting. Quorum was achieved with those also in attendance including: Heidi Taylor, Neil Weinberger, Anne Tipton, Adam Yatsko, Mark Evans, Steve Hawkins, Marco Quezada, Ivonne Penichet, Kelly Leyva, and in addition Angel Mazariegos, who joined via teleconference. Also in attendance were Scott Davis, DeWayne McMullin, Steve Haegelin, Katherine Hunter-Blyden.

#### **Regional Commissioner's Report**

Last month, we completed the rollout of Blue Sombrero for the Fall 2017 season. Blue Sombrero allows *registration* to be completed on-line; but *enrollment* must be completed in person except for returning volunteers. The Region offered early bird pricing for its first in-person enrollment session held on April 29. Last month we also completed tryouts for our EXTRA MY2017 teams, to be formed soon.

#### **New Business Pertaining to Board Governance**

##### *FIRST: Creation of the "Executive Board" and "Operating Board."*

John Sweet described the need for streamlined decision-making by the Region, especially for administering material financial and legal affairs of the Region. The current size of the Region 13 board presents a challenge when the Region wishes to achieve quorum in any meeting – which can be deleterious when the Region has pressing business matters requiring board approval.

Case in point, the Region has been waiting nearly two months (since John Sweet first took office) to approve new signers to the Region bank account.

A proposal was discussed, MOTION MADE AND SECONDED to divide the preexisting board of directors as follows:

Region 13 hereby establishes an "**Executive Board**" committee which is divided from our preexisting comprehensive "**Operating Board**," as follows:

- The **Executive Board** will have exclusive authority responsible for the administration and oversight of the material financial and legal matters of the Region. For example, without limitation, bank signers may be added and removed by action of the Executive Board without the requirement of action by the Operating Board.
- The **Operating Board** will be responsible for all other matters, having responsibility over the general policies and administration of the Region's youth soccer programs offered throughout the year. For example, the adoption of dates for major seasonal events, appointment of coaches for advanced play programs, selection of new logos/branding and marketing platforms, allocation of field resources among concurrent programs, and so on, will be established by action of the Operating Board.

- The Executive Board will consist first of the seven board positions required by the national policies of AYSO for Regional boards<sup>1</sup>, including:
  - Regional Commissioner.
  - Registrar
  - Treasurer (also known as the “Regional Treasurer”)
  - Safety Director
  - Coach Administrator (also known as the “Regional Coach Administrator”)
  - Referee Administrator (also known as the “Regional Referee Administrator”)
  - Child and Volunteer Protection Advocate (also known as the “CVPA”)
  
- In addition to the foregoing seven positions, the Executive Board will also include the following two positions:
  - Secretary
  - Assistant Regional Commissioner (also known as the Deputy Regional Commissioner)
  
- The Operating Board will include (1) all the members of the Executive Board, and (2) all other positions currently shown as constituting the “Board of Directors” on the Region 13 web site (<https://ayso13.org>). As such, the Operating Board is identical in composition to the preexisting Region 13 board of directors.
  
- The current sitting members of the preexisting board of directors will transfer automatically onto their respective position(s) on the Executive Board and Operating Board. Henceforth in these minutes, the terms “board” and “board of directors” will refer to the more comprehensive Operating Board.
  
- If the Regional Commissioner makes any appointments to the Executive Board, these appointments will be ratified by vote of the Executive Board; and ratification of appointments onto the Operating Board will be determined by vote of the Operating Board.

*MOTION PASSED*; none objecting, none abstained.

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<sup>1</sup> For details, see: [http://www.ayso.org/For\\_Volunteers/region\\_boards.htm](http://www.ayso.org/For_Volunteers/region_boards.htm)

SECOND: Ratification of Appointments to the Executive Board.

Having previously appointed the following new members of the Executive Board, John Sweet requested ratification by the Executive Board:

- **Neil Weinberger** will be the new **Deputy Regional Commissioner**.
- **DeWayne McMullin** will be the new **Regional Treasurer**, replacing Angel Mazariegos.

MOTION MADE AND SECONDED to ratify these appointments.

*MOTION PASSED* by the Executive Board; none objecting, none abstained.

THIRD: Ratification of Appointments to the Operating Board.

Having previously appointed the following new members to the Operating Board, John Sweet requested ratification of these appointments by the Operating Board. MOTION MADE AND SECONDED to ratify these appointments, as follows:

- **Steve Haegelin** will be the new **Tournament Director**, replacing Pam Vigil, who recently stepped down from the board, leaving her position as Tournament Director and her position as Special Events Director.
- **Katherine Hunter-Blyden** will be the new **Sponsorship Director**, replacing Chris McDonald, who recently stepped down from the board.

In the motion, the Operating Board created a new Assistant Regional Treasurer position and added the following appointment:

- **Angel Mazariegos** will be the new **Assistant Regional Treasurer**.

*MOTION PASSED* by the Operating Board; none objecting, none abstained.

FOURTH: Acknowledgement of Open Positions

Those present acknowledged that the following positions are currently open and awaiting appointments:

- Regional Coach Administrator (with Heidi Taylor serving in an interim/reduced capacity)
- Secretary
- Auditor
- Volunteer Coordinator
- Special Events Coordinator
- Communications / Publicity Director (Marketing, Advertising, Social Media, Web Site)

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### **Treasurer's Report: Bank Signers**

We have been waiting for the earliest opportunity to add the newly appointed Regional Commissioner, Treasurer, and Deputy Regional Commissioner as bank signers.

MOTION MADE AND SECONDED by the members of the Executive Board to have the following four people installed as the bank signers on all AYSO accounts at the Bank of America:

- **John Sweet**, as Regional Commissioner.
- **DeWayne McMullin**, as Regional Treasurer.
- **Neil Weinberger**, as Deputy Regional Commissioner.
- **Al Prado**, as Area 1C Director.

Any other people who currently have signing authority will be removed.

The Region's policy requirement of two signers per check will continue unchanged.

### **Registrar's Report: Fall 2017 Enrollment**

(John Sweet reported for Serj Stepanian, who was not present.) As previously noted, we have begun enrollment for Fall MY2017. Currently we have 684 players registered and paid through Blue Sombrero. This is approximately ¼ of the total players we expect to see enroll for this Fall.

There was some discussion regarding how many of these 684 attended the last walk-in enrollment session. There was discussion regarding how many additional people attended and paid in person (via cash or check) but who consequently do not appear in Blue Sombrero's report of those who have paid. We will need Serj to generate reports to answer these questions.

There was some discussion regarding the challenges encountered during our last enrollment session on April 29. Our last remaining printer broke during the last registration, which caused long lines. The Region will now purchase two printers – one color and one monochrome high volume printer. We will also purchase two to four new laptops (and/or notepads) before the next enrollment session on May 20.

For enrolling volunteers -- It was noted that at this time, volunteers cannot sign up on Blue Sombrero. Instead, we are taking names via Google Forms and will open Blue Sombrero to volunteers' applications after June 3, which is the date of our third in-person enrollment session.

Anne Tipton recommended that we generate a printed QR code so that volunteers can readily use their cell phones to volunteer using Google Forms via their own mobile devices. This will give volunteers something to do while waiting in line.

We will hold our next two walk-in enrollment sessions on May 20 and June 3. Board members, please support the Region by making yourself available in one or two shifts at each of these sessions. Report your availability to Serj.

## Coach's Report

### Region 13 Coach Courses

On July 29<sup>th</sup> and August 26<sup>th</sup>, we will host 6U, 8U, 10U and 12U coaching courses, most likely at La Salle High School (will confirm location after the school year comes to an end). As many instructors as possible will be needed.

Many Safe Haven courses will also be offered. National has mandated that every coach must have complete the AYSO Safe Haven program and will no longer accept grandfathering in the Coach Safe Haven or any Safe Haven course taken prior to 2012 (I think). We will have many experienced coaches in need of the update as well as all new coaches.

Francis Okwu volunteered to perform 6U to 8U training as the season gets closer.

Anne Tipton asked when DCAs would be trained in Blue Sombrero. At this time no one is aware of any organized training for DCAs, but the Blue Sombrero web site does contain general training webinars.

Anne Tipton confirmed (with John Sweet and Steve Hawkins concurring) that we will continue to use eAYSO as our platform for course registration. DCAs will need to check the certifications of coaches, and there was discussion regarding if and when certifications would be visible through Blue Sombrero.

### Area 1C Cup

Vinh had not much to report for Spring Cup as John Mass has done a pretty good job of providing info to the coaches directly.

Playoffs are this weekend and a couple of our teams are doing well in their respective division.

BU10 Trejo 2nd in pool of 17.  
GU10 Kreinberg 2nd in pool of 18  
GU12 Becker 1st in pool of 16  
GU14 Nguyen tied for 2nd in pool of 9

### 2017 DCAs

Upper Division Adam Yatsko  
Girls 7U Shanti Rao  
Girls 10U Roger Kiesel  
Girls 12U Dana Bradley  
Boys 7U Mika Walton  
Boys 8U Barbara Aguirre  
Boys 10U Nikki Adhami  
Boys 14U Neil Weinberger  
Coach Instructor Anne Tipton

Still need to recruit 6U, 8GU, 14GU, 12BU, and Advanced Play Coordinator

### 2017 Registered Coaches

Head Coaches: 85  
Assistant Coaches: 44

## **Additional Topics**

It was recommended that players should register on-line even if they cannot make it to May 20 or June 3 enrollment sessions.

There was a question as to when the eAYSO website would no longer be available to us. No one was sure when or if that would happen – given that Blue Sombrero does not allow us yet to manage courses or see volunteer’s prior course certifications.

## **REVIEW OF ACTION ITEMS**

- Sweet to prepare a QR code for volunteer signups via Google Forms at the next enrollment session on May 20.
- Sweet to purchase equipment needed for the next enrollment session (printers, computers).
- Serj will generate a list of people in Blue Sombrero:
  - Who have registered and paid via Blue Sombrero, but who have not yet attended an enrollment session.
  - Who paid at our last walk-in enrollment session – but who still need Blue Sombrero to acknowledge their payment by cash or check.
- DeWayne will lead the process of adding new signers to the Region’s bank accounts.

**NEXT MEETING** – Thursday, June 1, 2017

**ADJOURN** – Motion to adjourn. Seconded and passed. The meeting was adjourned at about 9:45pm.